

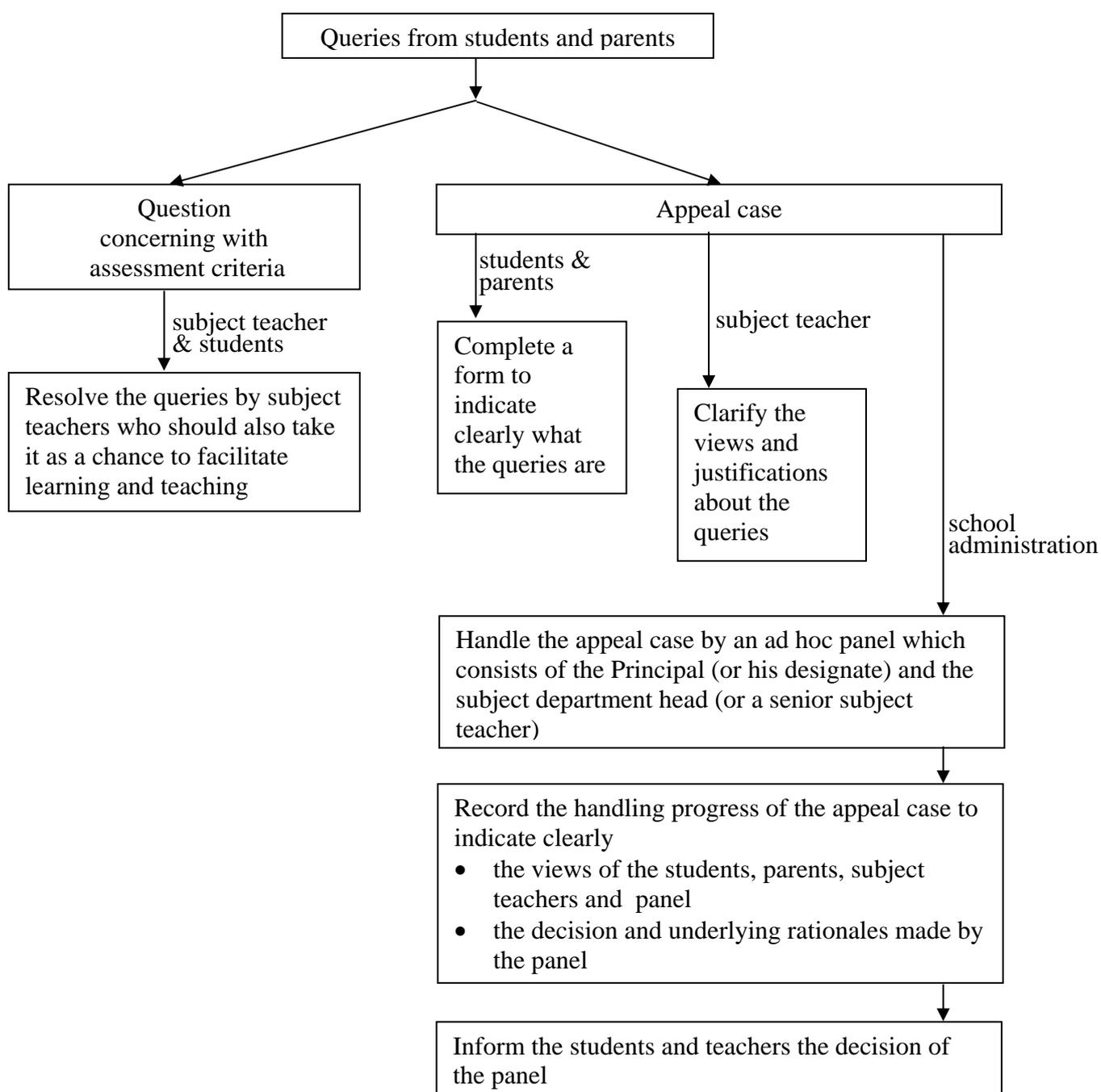
St Bonaventure College & High School

School-based Assessment Appeal System

General Principles:

1. The procedures of handing queries from students and parents should be in line with the existing policy of handing queries of other internal assessments, such as quizzes, uniform tests, mid-term tests, examination, etc.
2. Queries from students could be classified into two types:
 - a. Question concerning with assessment criteria
 - b. Appeal case
3. Investigation of all appeal cases should be completed before the submission of SBA marks to the HKEAA.

Handling procedures:



Handling Queries against Assessment Decisions

In general, our school already has procedures to handle any queries from our students regarding internal assessment results and can continue with our existing practice for handling SBA results. The Appeal Panel will adopt appropriate procedures to investigate the case, such as

- listening to the points raised by the student;
- listening to the views and justifications provided by the subject teacher;
- assigning the panel head or another teacher to serve as a third-party to re-assess the student's work;
- asking the student to complete a task of a similar nature for verification.

Based on the investigation of the panel, the school will make a judgment as to whether the student's query is valid or not. The student will be informed of the result within a reasonable period of time in accordance with the school's procedures.

After the release of public assessment results, candidates may submit an application to the HKEAA for rechecking of results, including the SBA component. However, they cannot appeal for a re-assessment of their performance in SBA.